

Forward Plan

March - June 2011

Keith R Mitchell CBE

Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 14 February 2011

Working for you



**OXFORDSHIRE
COUNTY COUNCIL**

www.oxfordshire.gov.uk

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet.

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Further information about the decision making process (including key decisions) can be found in the Council's Constitution. This can be inspected at County Hall or online¹.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Legal & Democratic Services, Corporate Core, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Legal & Democratic Services, Corporate Core (contact as above, or telephone Oxford 810806) or online³.

¹ www.oxfordshire.gov.uk/ Council Services > About your council > Local government in Oxfordshire > Your county council > The Council's Constitution

² www.oxfordshire.gov.uk/ Council Services > About your council > Meetings and decision making > Meetings > Agendas, Minutes & Reports

³ www.oxfordshire.gov.uk/ Council Services > About your council > Meetings and decision making > Meetings > Get involved in council meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
<p><i>Leader of the Council</i> Councillor Keith R Mitchell CBE</p>	<p>Corporate and community leadership; corporate strategies; Strategic communications; Oxfordshire Partnership; regional issues; council business management; breaking the cycle of deprivation; Oxford City liaison and Oxford City Local Strategic Partnership</p>
<p><i>Deputy Leader of the Council</i> Councillor David Robertson</p>	<p>Economic development and tourism; skills (strategic approach including adult learning); governance; performance including the Public Service Board and Local Area Agreement; Legal & Democratic Services; members' services; HR; ICT; policy & partnerships unit; change programme; West Oxfordshire District Council liaison and West Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Adult Services</i> Councillor Arash Fatemian</p>	<p>Adult social services and health issues</p>
<p><i>Cabinet Member for Children, Young People & Families</i> Councillor Louise Chapman</p>	<p>Children's Services – lead member for Children, Young People & Families including educational policy; services for children, young people and families; preventative services; child protection; family support; youth service; youth justice and breaking the cycle of deprivation</p>
<p><i>Cabinet Member for Finance & Property</i> Councillor Jim Couchman</p>	<p>Finance; property and procurement</p>
<p><i>Cabinet Member for Growth & Infrastructure</i> Councillor Ian Hudspeth</p>	<p>Regional planning; strategic planning and transport within Oxfordshire; waste management; environmental management; flooding; clean and green; climate change; archaeology; South Oxfordshire District Council liaison and South Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Police & Policy Co-ordination</i> Councillor Kieron Mallon</p>	<p>Police issues; community safety, anti-social behaviour, crime and the fear of crime; drugs and alcohol awareness and Council policy co-ordination</p>
<p><i>Cabinet Member for Safer & Stronger Communities</i> Councillor Mrs J. Heathcoat</p>	<p>Fire and rescue; consumer protection (Trading Standards); emergency planning; coroner's service; gypsies and travellers; adult learning (oversight of the adult learning service); libraries; museums and heritage; the arts; archives; leisure and recreation; registration service, community cohesion; equalities and social inclusion; voluntary and community sector; Vale of White Horse District Council liaison and Vale of White Horse Local Strategic Partnership</p>
<p><i>Cabinet Member for Schools Improvement</i> Councillor Michael Waine</p>	<p>Primary & secondary schools; special schools; pupil services; school transport; music services; Cherwell District Council liaison and Cherwell Local Strategic Partnership</p>
<p><i>Cabinet Member for Transport</i> Councillor Rodney Rose</p>	<p>Implementation of schemes for transport; highways; traffic and parking; road safety; public passenger transport and access to the countryside</p>

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CABINET MEMBER: LEADER OF THE COUNCIL

South East Regional Arts Council: Membership

To consider an invitation to apply for a place on the Board of the South East Regional Arts Council.

Decision Maker and Target Date: Cabinet, 15 March 2011

Consultations: N/A

Report By: Head of Law & Governance

Contact: Geoff Malcolm, Committee Officer Tel: (01865) 815904

Ref: 2011/024

Delegated Powers of the Chief Executive - April 2011

To report on a quarterly basis any executive decision taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). Item not for scrutiny call in.

Decision Maker and Target Date: Cabinet, 19 April 2011

Consultations: N/A

Report By: Head of Law & Governance

Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262

Ref: 2010/201

CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL

Performance Management 3rd Quarter Progress Report Against Priorities and Targets

Quarterly Performance Monitoring Report.

Decision Maker and Target Date: Cabinet, 15 March 2011

Consultations: N/A

Report By: County Council Management Team

Contact: Alexandra Bailey, Corporate Performance and Review Manager Tel: (01865) 816384

Ref: 2010/184

Establishment Review - May 2011

The Forward Plan

Quarterly staffing report, with analysis of main changes since the previous report and including a progress report on the Establishment Review.

Decision Maker and Target Date: Cabinet, 24 May 2011

Consultations: N/A

Report By: Head of Human Resources

Contact: Sue Corrigan, Strategic HR Manager Tel: (01865) 810280

Ref: 2011/005

Performance Management 4th Quarter Progress Report Against Priorities and Targets

Quarterly Performance Monitoring Report.

Decision Maker and Target Date: Cabinet, 21 June 2011

Consultations: N/A

Report By: County Council Management Team

Contact: Alexandra Bailey, Corporate Performance and Review Manager Tel: (01865) 816384

Ref: 2011/026

CABINET MEMBER: ADULT SERVICES

Exemption from Contract Procedure Rules

To exempt a number of contracts held with voluntary sector organisations that come to an end on 31 March 2011 so that services can continue to be supplied for up to twelve months.

Decision Maker and Target Date: Cabinet Member for Adult Services, 15 March 2011

Consultations: N/A

Report By: Director for Social & Community Services

Contact: Andrew Colling, Service Manager Contracts Tel: (01865) 323682

Ref: 2011/045

Development in the Oxford Care Partnership Agreement

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To seek approval to the principles for developing the Partnership Agreement with the Oxfordshire Care Partnership and specific service developments to achieve service and financial objectives of the Council and the Oxfordshire Care Partnership.

Decision Maker and Target Date: Cabinet, 15 March 2011

Consultations: N/A

Report By: Director for Social & Community Services

Contact: Nick Welch, Head of Major Programmes Tel: (01865) 323575

Ref: 2010/216

Changes to the Internal Home Support Service

To seek approval for the recommended changes to the Internal Home Support Service.

Decision Maker and Target Date: Cabinet, 19 April 2011

Consultations: Staff and Service Users

Report By: Director for Social & Community Services

Contact: Martin Bradshaw, Assistant Head of Service Tel: (01865) 323683

Ref: 2010/217

CABINET MEMBER: ADULT SERVICES (SUPPORTING PEOPLE COMMISSIONING BODY)

Supporting People Annual Plan

To seek approval of the strategy for the 2011-16 and of the Annual Plan for 2011/12.

Decision Maker and Target Date: Cabinet Member for Adult Services, 25 March 2011

Consultations: Service providers and other stakeholders in Oxfordshire.

Report By: Supporting People Programme Manager

Contact: Natalia Lachkou, Supporting People Programme Manager Tel: (01865) 894858

Ref: 2010/185

CABINET MEMBER: CHILDREN, YOUNG PEOPLE & FAMILIES

Chill Out Fund 2010/11 - March 2011

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: Cabinet Member for Children, Young People & Families, 1 March 2011

Consultations: N/A

Report By: Area Service Manager - Youth (Central)

Contact: Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649 Ref: 2010/212

Annual Assessment by OfSTED of Oxfordshire County Council's Children's Services

To receive the outcome of the last assessment and note actions being taken in relation to it.

Decision Maker and Target Date: Cabinet, 15 March 2011

Consultations: N/A

Report By: Director for Children, Young People & Families

Contact: Meera Spillett, Director for Children, Young People & Families Tel: (01865) 815896 Ref: 2011/042

Annual Unannounced Inspection by OfSTED of Oxfordshire County Council's Contact, Referral and Assessment Arrangements in Relation to Children's Social Care

To receive the outcome of the last inspection and to note actions being taken in relation to it.

Decision Maker and Target Date: Cabinet, 15 March 2011

Consultations: N/A

Report By: Director for Children, Young People & Families

Contact: Jim Leivers, Interim Head of Service - Children and Families Tel: (01865) 328271 Ref: 2011/043

Chill Out Fund 2010/11 - April 2011

To consider applications received (if any) from the Chill Out Fund.

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Decision Maker and Target Date: Cabinet Member for Children, Young People & Families, 6 April 2011

Consultations: N/A

Report By: Area Service Manager - Youth (Central)

Contact: Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649
Ref: 2010/213

Progress Report on CLA and Leaving Care

To note progress and issues in relation to the Children and Young People in the Council's care.

Decision Maker and Target Date: Cabinet, 19 April 2011

Consultations: Children in Care Council and Corporate Parenting Panel

Report By: Director for Children, Young People & Families

Contact: Fran Fonseca, Strategic Lead CLA Tel: (01865) 323098

Ref: 2010/186

Children, Young People & Families Service Redesign

To seek agreement to a range of changes to the way in which services are provided by Children, Young People & Families.

Decision Maker and Target Date: Cabinet, 19 April 2011

Consultations: Staff, Stakeholders and Schools' Forum

Report By: Director for Children, Young People & Families

Contact: Meera Spillett, Director for Children, Young People & Families Tel: (01865) 815896
Ref: 2011/032

CABINET MEMBER: FINANCE & PROPERTY

Financial Monitoring - March 2010

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: Cabinet, 15 March 2011

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2010/183

Financial Monitoring - April 2011

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

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Decision Maker and Target Date: Cabinet, 19 April 2011

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2010/200

Financial Monitoring - June 2011

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: Cabinet, 21 June 2011

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2011/025

Provisional 2010/11 Revenue and Capital Outturn

To consider the 2010/11 outturn report and agree carry forwards and virements.

Decision Maker and Target Date: Cabinet, 21 June 2011

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Lorna Baxter, Assistant Head of Finance (Corporate Finance) Tel: (01865) 323971

Ref: 2011/027

CABINET MEMBER: GROWTH & INFRASTRUCTURE

Local Transport Plan 2011-2030 - March 2011

To seek approval of the final plan.

Decision Maker and Target Date: Cabinet, 15 March 2011

Consultations: Public consultation on the draft Plan taking place October 2010 to January 2011. Report will include analysis of consultation and changes proposed to the Plan as a result.

Report By: Deputy Director of Environment & Economy - Highways & Transport

Contact: John Disley, LTP Project Director Tel: (01865) 810460 Ref: 2010/071

Operating, Access and Waste Acceptance Policy - Household Waste Recycling Centres

To seek approval of the minor changes to the policy.

Decision Maker and Target Date: Cabinet Member for Growth & Infrastructure,

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24 March 2011

Consultations: N/A

Report By: Deputy Director of Environment & Economy - Growth & Infrastructure

Contact: Amy Howard, Waste Contracts Officer Tel: (01865) 815349

Ref: 2011/044

Implementation of Low Emission Zone for Oxford City Centre

To consider whether to ask the Traffic Commissioner to introduce a Traffic Regulation Condition giving effect to the decision on 26 March 2009 to introduce a Low Emission Zone in Oxford City Centre, and if so the precise details – including the treatment of low frequency services – of the Condition to be requested.

Decision Maker and Target Date: Cabinet Member for Growth & Infrastructure,
21 April 2011

Consultations: Oxford City Council, by discussion; possibly also bus operator,
through a consultation meeting

Report By: Deputy Director of Environment & Economy - Highways & Transport

Contact: Keith Wheal, Countryside Service Manager Tel: (01865) 810202

Ref: 2009/211

Oxfordshire Minerals and Waste Development Framework: Revised Minerals and Waste Development Scheme

To agree a revised Minerals and Waste Development Scheme, with an updated programme for the Minerals and Waste Core Strategy, for submission to the Secretary of State.

Decision Maker and Target Date: Cabinet Member for Growth & Infrastructure,
21 April 2011

Consultations: N/A

Report By: Deputy Director of Environment & Economy - Growth & Infrastructure

Contact: Peter Day, Minerals and Waste Policy Team Leader Tel: (01865)
815544

Ref: 2011/034

Oxfordshire Minerals and Waste Development Framework: Core Strategy - Preferred Strategy for Consultation

To agree the County Council's preferred waste strategy and confirm the preferred minerals strategy for consultation.

Decision Maker and Target Date: Cabinet, 24 May 2011

Consultations: N/A

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Report By: Deputy Director of Environment & Economy - Growth & Infrastructure
Contact: Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544 Ref: 2011/035

Contract for the Disposal of Waste Collected by the District Councils in Southern Oxfordshire

To award a contract to the successful tenderer to provide a waste disposal point for waste collected by South, Vale and Oxford City Councils which OCC has a duty to dispose of.

Decision Maker and Target Date: Cabinet Member for Growth & Infrastructure, 2 June 2011

Consultations: Procurement and legal services. Waste management service delivery team.

Report By: Deputy Director of Environment & Economy - Growth & Infrastructure
Contact: Mark Watson, Waste Contracts Officer Tel: (01865) 815747 Ref: 2010/206

CABINET MEMBER: POLICE & POLICY CO-ORDINATION

NIL

CABINET MEMBER: SAFER & STRONGER COMMUNITIES

Cogges Trust

To seek approval to grant the Cogges Trust a lease to take over responsibility for the site.

Decision Maker and Target Date: Cabinet, 15 March 2011

Consultations: N/A

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Report By: Director for Social & Community Services

Contact: Martyn Brown, Heritage & Arts Officer Tel: (01993) 814114

Ref: 2011/039

Re-Authorisation for the Birmingham City Council Illegal Money Lending Team to Operate in Oxfordshire

In November 2009 the Cabinet Member agreed the delegation of enforcement functions to allow the Birmingham City Council's Illegal Money Lending Team to operate in Oxfordshire. The agreement expires on 31 March 2011 and further delegation is required to continue this arrangement.

Decision Maker and Target Date: Cabinet Member for Safer & Stronger Communities, 11 April 2011

Consultations: N/A

Report By: Acting Head of Trading Standards

Contact: Richard Webb, Acting Head of Trading Standards Tel: (01865) 815791

Ref: 2011/028

Fire Control Room 999 Call Receipt and Mobilising Options Appraisal

Following the termination of the National Department of Communities and Local Government FiReControl project an options appraisal is required to be considered and a way forward determined for 999 call receipt and mobilising for Oxfordshire Fire and Rescue Service's functions.

Decision Maker and Target Date: Cabinet Member for Safer & Stronger Communities, 13 June 2011

Consultations: OFRS Staff Representatives Bodies Neighbouring Fire and Rescue Services

Report By: Deputy Chief Fire Officer

Contact: Colin Thomas, Deputy Chief Fire Officer Tel: (01865) 855206

Ref: 2011/016

CABINET MEMBER: SCHOOLS IMPROVEMENT

Henley Primary School Provision

If there are no objections to consider a report on a public consultation into how primary school provision in Henley can be expanded, and approve issue of any statutory notice(s) that result from this.

Decision Maker and Target Date: Cabinet Member for Schools Improvement, 1 March 2011

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Consultations: Full statutory and informal consultations.

Report By: Director for Children, Young People & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning
Tel: (01865) 816459 Ref: 2011/041 and 2010/105

St Christopher Primary School, Cowley

If objections are received, to consider the expansion of St Christopher Primary School, Cowley and approve issue of statutory notice.

Decision Maker and Target Date: Cabinet, 15 March 2011

Consultations: Full statutory and informal consultations

Report By: Director for Children, Young People & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning
Tel: (01865) 816459 Ref: 2010/194

Botley Primary School & Elms Road Nursery/Children's Centre

If objections are received, to consider representations and decide whether to merge Botley Primary and Elms Road Nursery School & Children's Centre.

Decision Maker and Target Date: Cabinet, 15 March 2011

Consultations: Full statutory and informal consultations

Report By: Director for Children, Young People & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning
Tel: (01865) 816459 Ref: 2010/104

Grove CE Primary School

To consider the expansion of Grove CE Primary School and approve issue of statutory notice if no objections received.

Decision Maker and Target Date: Cabinet Member for Schools Improvement, 6 April 2011

Consultations: Full statutory and information consultations

Report By: Director for Children, Young People & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning
Tel: (01865) 816459 Ref: 2011/008

Charlton Primary School

To consider the expansion of Charlton Primary School and approve issue of statutory notice if no objections received.

Decision Maker and Target Date: Cabinet Member for Schools Improvement, 6 April 2011

Consultations: Full statutory and informal consultations

Report By: Director for Children, Young People & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning
Tel: (01865) 816459 Ref: 2011/010

New Marston Primary School

To consider the expansion of New Marston Primary School and approve issue of statutory notice if no objections received.

Decision Maker and Target Date: Cabinet Member for Schools Improvement, 6 April 2011

Consultations: Full statutory and informal consultations

Report By: Director for Children, Young People & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/012

Special Educational Needs (SEN) - Out of County Placements

Agreement to proceed with proposal to develop in-county residential provision.

Decision Maker and Target Date: Cabinet Member for Schools Improvement, 6 April 2011

Consultations: Formal and informal consultations with staff and stakeholders.

Report By: Director for Children, Young People & Families

Contact: Janet Johnson, Strategic Lead for SEN/LDD Tel: (01865) 815129 Ref: 2011/018

Grove CE Primary School

To consider the expansion of Grove CE Primary School and approve issue of statutory notice if objections received.

Decision Maker and Target Date: Cabinet, 19 April 2011

Consultations: Full statutory and informal consultations

Report By: Director for Children, Young People & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/009

Charlton Primary School

To consider the expansion of Charlton Primary School and approve issue of statutory notice if objectives received.

Decision Maker and Target Date: Cabinet, 19 April 2011

Consultations: Full statutory and informal consultation

Report By: Director for Children, Young People & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/011

New Marston Primary School

To consider the expansion of New Marston Primary School and approve issue of statutory notice if objections received.

Decision Maker and Target Date: Cabinet, 19 April 2011

Consultations: Formal statutory and informal consultations

Report By: Director for Children, Young People & Families

Contact: Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 Ref: 2011/013

Culham Parochial Primary School

To consider closure of Culham Parochial Primary School and approve issue of statutory notice if objections received.

Decision Maker and Target Date: Cabinet, 24 May 2011

Consultations: Full statutory and informal consultations

Report By: Director for Children, Young People & Families

Contact: Roy Leach, Lead Officer, School Organisation & Planning Tel: (01865) 816458 Ref: 2011/014

CABINET MEMBER: TRANSPORT

Old Abingdon Road Railway Bridge Cycle Path

To consider conversion of existing footway to shared use cycle path in light of the work Network Rail are conducting to increase the capacity of line from the south coast.

Decision Maker and Target Date: Cabinet Member for Transport, 24 March 2011

Consultations: Stakeholders (all formal consultees) Emergency Services, Frontages, Local Councillors and MP, Kennington Parish Council

Report By: Deputy Director of Environment & Economy - Highways & Transport

Contact: Aron Wisdom, Transport Planner Tel: (01865) 810454 Ref: 2011/001

Disabled Persons Parking Places - Oxford & West Oxfordshire

Introduction of new and removal of redundant parking places for holders of Disabled (blue) badges.

Decision Maker and Target Date: Cabinet Member for Transport, 24 March 2011

Consultations: Local community via Public Notices; directly with emergency services and other stakeholders

Report By: Deputy Director of Environment & Economy - Highways & Transport

Contact: David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942

Ref: 2010/130

Oxford - The Slade, Cycle and Pedestrian Improvements

To consider construction of a scheme, including conversion of footway to shared use, conversion of crossing to Toucan, and raised side road entry treatment.

Decision Maker and Target Date: Cabinet Member for Transport, 24 March 2011

Consultations: Report on formal consultation with stakeholders, formal consultees and frontagers (to take place Nov/Dec 2010) plus information on previous informal consultation stage.

Report By: Deputy Director of Environment & Economy - Highways & Transport

Contact: Joy White, Senior Transport Planner Tel: (01865) 815882

Ref: 2010/180

A44 Yarnton - Staggered Toucan Crossing (South of Sandy Lane in vicinity of Gravel Pits Lane)

To consider results of public consultation to install a shared space environment and seek approval to proceed to detailed design and subsequent construction.

Decision Maker and Target Date: Cabinet Member for Transport, 24 March 2011

Consultations: To be undertaken with frontagers to the scheme, emergency services, local Councils and Councillors, disability user groups and others as appropriate.

Report By: Deputy Director of Environment & Economy - Highways & Transport

Contact: Andy Warren, Senior Engineer Tel: (01865) 815835 Ref: 2010/176

Highfield and Old Road Transport Improvements

To consider the outcome of a consultation on a scheme in the Highfield and Old Road area of Headington which includes traffic calming measures and improvements to pedestrian and cycle environment.

Decision Maker and Target Date: Cabinet Member for Transport, 24 March 2011

Consultations: Stakeholders (all formal consultees) Emergency Services, Frontages, local Councillors and MP, any formal adverts in press, as required.

Report By: Deputy Director of Environment & Economy - Highways & Transport

Contact: Aron Wisdom, Transport Planner Tel: (01865) 810454 Ref: 2010/188

Sonning Common - Various Waiting Restrictions

To consider approval of the scheme.

Decision Maker and Target Date: Cabinet Member for Transport, 24 March 2011

Consultations: Public consultation 31/08/10 – 30/09/10

Report By: Deputy Director of Environment & Economy - Highways & Transport

Contact: Thomas Cockhill, Traffic Technician Tel: (01235) 466143

Ref: 2010/196

Bus Service Subsidies

Decisions are required on future bus subsidy contracts for routes serving Wheatley, Thame, Watlington and surrounding villages to commence in June 2011, along with any contracts elsewhere in the County for which a decision is required.

Decision Maker and Target Date: Cabinet Member for Transport, 24 March 2011

Consultations: Local community via Public Notices plus County Councillors, Parish Councils and other stakeholders by letter or email.

Report By: Deputy Director of Environment & Economy - Highways & Transport

Contact: John Wood, Assistant Public Transport Officer (ITU) Tel: (01865) 815802

Ref: 2010/210

Frideswide Square Design Approaches

To consider approval of the principle of removal of traffic signals and introduction of compact continental style roundabouts for further design and consultation.

Decision Maker and Target Date: Cabinet Member for Transport, 24 March 2011

Consultations: Stakeholders consultation on possible design approaches took place from July to September (inclusive) dialogue with stakeholders is ongoing.

Report By: Deputy Director of Environment & Economy - Highways & Transport

Contact: Craig Rossington, Principal Transport Planner Tel: (01865) 815575

Ref: 2010/215

Review of Funding for Body Representing People with Disabilities (Transport for All)

To consider a decision on future funding and role.

Decision Maker and Target Date: Cabinet Member for Transport, 24 March 2011
Consultations: Transport for All members and with officers of Oxfordshire County Council and Oxford City Council.
Report By: Deputy Director of Environment & Economy - Highways & Transport
Contact: Neil Timberlake, Assistant Public Transport Officer Tel: (01865) 815585 Ref: 2011/003

Higham Way, Banbury - Road Adoption

To consider adoption of the road and implementation of a traffic management scheme.

Decision Maker and Target Date: Cabinet Member for Transport, 24 March 2011
Consultations: Consultation currently underway. Results to be included in this report.
Report By: Deputy Director of Environment & Economy - Highways & Transport
Contact: Melissa Goodacre, Senior Transport Planner Tel: (01865) 810474 Ref: 2011/004

Proposed Amendments to Parking and Associated Matters, Iffley Road and Surrounding Streets, Oxford

To seek approval for amendments to parking restrictions and proposed zebra crossings on Iffley Road; plus parking in nearby streets.

Decision Maker and Target Date: Cabinet Member for Transport, 24 March 2011
Consultations: Local community via public notices – directly with emergency services and other stakeholders.
Report By: Deputy Director of Environment & Economy - Highways & Transport
Contact: David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942 Ref: 2011/029

Kidlington: High Street - Pedestrianisation - TRO Agency Agreement

To seek approval for an agency agreement to enable Cherwell District Council to advertise TRO proposal.

Decision Maker and Target Date: Cabinet Member for Transport, 24 March 2011
Consultations: Preliminary consultation (exhibition) with the public took place in September. Joint parish/district/county office and member working group has been meeting since October 2009.
Report By: Deputy Director of Environment & Economy - Highways & Transport
Contact: Mike Horton, Principal Traffic Technician Tel: 0845 310 11 11 Ref: 2011/030

Henley: Proposed Stopping Up at Bell Street

To consider proposals to stop-up following public consultation.

Decision Maker and Target Date: Cabinet Member for Transport, 21 April 2011
Consultations: Public consultation Aug to Sept
Report By: Deputy Director of Environment & Economy - Highways & Transport
Contact: Kevin Haines, Group Manager, Policy & Asset Management Tel: (01865) 815687
Ref: 2010/148

The Old Gaol, Bridge Street, Abingdon - Amendment to Street Parking Place and No Waiting at Any Time Restrictions

To consider possible amendments to the order.

Decision Maker and Target Date: Cabinet Member for Transport, 21 April 2011
Consultations:
Report By: Deputy Director of Environment & Economy - Highways & Transport
Contact: Lee Turner, Principal Traffic Technician Tel: (01865) 466120
Ref: 2011/020

A4074, Port Way Crowmarsh Gifford - 40mph Speed Limit and No Right Turn

To seek approval of the order.

Decision Maker and Target Date: Cabinet Member for Transport, 21 April 2011
Consultations: Statutory. Advert 05/01/11. Comments by 04/02/11. Full Consultation.
Report By: Deputy Director of Environment & Economy - Highways & Transport
Contact: Thomas Cockhill, Traffic Technician Tel: (01235) 466143
Ref: 2011/021

A329 Fair Mile, Cholsey - 30/40 mph Speed Limit

To seek approval of the order.

Decision Maker and Target Date: Cabinet Member for Transport, 21 April 2011
Consultations: Statutory. Advert 05/01/11. Comments by 04/02/11. Full consultation.
Report By: Deputy Director of Environment & Economy - Highways & Transport
Contact: Malcolm Bowler, Senior Traffic Technician Tel: (01235) 466119
Ref: 2011/022

Proposed Changes to Parking in Cheney Lane and Warneford Lane, Headington West CPZ, Oxford

To seek approval for amendments to parking restrictions.

Decision Maker and Target Date: Cabinet Member for Transport, 21 April 2011

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Consultations: Local community via public notices – directly with emergency services and other stakeholders.

Report By: Deputy Director of Environment & Economy - Highways & Transport

Contact: David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942

Ref: 2011/036

Proposed Reintroduction of Evening and Sunday Pay & Display Charges, Oxford

To seek approval for amendments to parking controls.

Decision Maker and Target Date: Cabinet Member for Transport, 21 April 2011

Consultations: Local community via public notices – directly with emergency services and other stakeholders.

Report By: Deputy Director of Environment & Economy - Highways & Transport

Contact: David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942

Ref: 2011/037

Proposed Introduction of Disabled Persons Parking Places - Various Locations in South Oxfordshire and Vale of White Horse Districts

To seek approval for amendments to parking restrictions.

Decision Maker and Target Date: Cabinet Member for Transport, 2 June 2011

Consultations: Local community via public notices – directly with emergency services and other stakeholders.

Report By: Deputy Director of Environment & Economy - Highways & Transport

Contact: Mike Ruse, Traffic Regulation Officer Tel: (01865) 815978

Ref: 2011/038

Annex

Timetable for Decisions listed in this Plan

For further details of the decisions see the corresponding item and reference number in the main part of the Plan.

Cabinet - 15 March 2011

- **South East Regional Arts Council: Membership** 2011/024
Geoff Malcolm, Committee Officer Tel: (01865) 815904
- **Performance Management 3rd Quarter Progress Report Against Priorities and Targets** 2010/184
*Alexandra Bailey, Corporate Performance and Review Manager
Tel: (01865) 816384*

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- **Development in the Oxford Care Partnership Agreement** 2010/216
Nick Welch, Head of Major Programmes Tel: (01865) 323575
- **Annual Assessment by OfSTED of Oxfordshire County Council's Children's Services** 2011/042
*Meera Spillett, Director for Children, Young People & Families
 Tel: (01865) 815896*
- **Annual Unannounced Inspection by OfSTED of Oxfordshire County Council's Contact, Referral and Assessment Arrangements in Relation to Children's Social Care** 2011/043
*Jim Leivers, Interim Head of Service - Children and Families
 Tel: (01865) 328271*
- **Financial Monitoring - March 2010** 2010/183
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981
- **Local Transport Plan 2011-2030 - March 2011** 2010/071
John Disley, LTP Project Director Tel: (01865) 810460
- **Cogges Trust** 2011/039
Martyn Brown, Heritage & Arts Officer Tel: (01993) 814114
- **St Christopher Primary School, Cowley** 2010/194
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459
- **Botley Primary School & Elms Road Nursery/Children's Centre** 2010/104
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459

Cabinet - 19 April 2011

- **Delegated Powers of the Chief Executive - April 2011** 2010/201
Sue Whitehead, Committee Services Manager Tel: (01865) 810262
- **Changes to the Internal Home Support Service** 2010/217
Martin Bradshaw, Assistant Head of Service Tel: (01865) 323683
- **Progress Report on CLA and Leaving Care** 2010/186
Fran Fonseca, Strategic Lead CLA Tel: (01865) 323098
- **Children, Young People & Families Service Redesign** 2011/032
*Meera Spillett, Director for Children, Young People & Families
 Tel: (01865) 815896*
- **Financial Monitoring - April 2011** 2010/200
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981
- **Grove CE Primary School** 2011/009
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459
- **Charlton Primary School** 2011/011
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459

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- **New Marston Primary School** 2011/013
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459

Cabinet - 24 May 2011

- **Establishment Review - May 2011** 2011/005
Sue Corrigan, Strategic HR Manager Tel: (01865) 810280
- **Oxfordshire Minerals and Waste Development Framework: Core Strategy - Preferred Strategy for Consultation** 2011/035
Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544
- **Culham Parochial Primary School** 2011/014
Roy Leach, Lead Officer, School Organisation & Planning Tel: (01865) 816458

Cabinet - 21 June 2011

- **Performance Management 4th Quarter Progress Report Against Priorities and Targets** 2011/026
Alexandra Bailey, Corporate Performance and Review Manager Tel: (01865) 816384
- **Financial Monitoring - June 2011** 2011/025
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981
- **Provisional 2010/11 Revenue and Capital Outturn** 2011/027
Lorna Baxter, Assistant Head of Finance (Corporate Finance) Tel: (01865) 323971

Cabinet Member for Adult Services - 15 March 2011

- **Exemption from Contract Procedure Rules** 2011/045
Andrew Colling, Service Manager Contracts Tel: (01865) 323682

Cabinet Member for Adult Services - 25 March 2011

- **Supporting People Annual Plan** 2010/185
Natalia Lachkou, Supporting People Programme Manager Tel: (01865) 894858

Cabinet Member for Children, Young People & Families - 1 March 2011

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- **Chill Out Fund 2010/11 - March 2011** 2010/212
Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649

Cabinet Member for Children, Young People & Families - 6 April 2011

- **Chill Out Fund 2010/11 - April 2011** 2010/213
Ruth Ashwell, Area Service Manager - Youth (Central) Tel: (01865) 810649

Cabinet Member for Growth & Infrastructure - 24 March 2011

- **Operating, Access and Waste Acceptance Policy - Household Waste Recycling Centres** 2011/044
Amy Howard, Waste Contracts Officer Tel: (01865) 815349

Cabinet Member for Growth & Infrastructure - 21 April 2011

- **Implementation of Low Emission Zone for Oxford City Centre** 2009/211
Keith Wheal, Countryside Service Manager Tel: (01865) 810202
- **Oxfordshire Minerals and Waste Development Framework: Revised Minerals and Waste Development Scheme** 2011/034
Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544

Cabinet Member for Growth & Infrastructure - 2 June 2011

- **Contract for the Disposal of Waste Collected by the District Councils in Southern Oxfordshire** 2010/206
Mark Watson, Waste Contracts Officer Tel: (01865) 815747

Cabinet Member for Safer & Stronger Communities - 11 April 2011

- **Re-Authorisation for the Birmingham City Council Illegal Money Lending Team to Operate in Oxfordshire** 2011/028
Richard Webb, Acting Head of Trading Standards Tel: (01865) 815791

Cabinet Member for Safer & Stronger Communities - 13 June 2011

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- **Fire Control Room 999 Call Receipt and Mobilising Options Appraisal** 2011/016
Colin Thomas, Deputy Chief Fire Officer Tel: (01865) 855206

Cabinet Member for Schools Improvement - 1 March 2011

- **Henley Primary School Provision** 2011/041
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459 and 2010/105

Cabinet Member for Schools Improvement - 6 April 2011

- **Grove CE Primary School** 2011/008
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459
- **Charlton Primary School** 2011/010
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459
- **New Marston Primary School** 2011/012
Barbara Chillman, Principal Officer - School Organisation and Planning Tel: (01865) 816459
- **Special Educational Needs (SEN) - Out of County Placements** 2011/018
Janet Johnson, Strategic Lead for SEN/LDD Tel: (01865) 815129

Cabinet Member for Transport - 24 March 2011

- **Old Abingdon Road Railway Bridge Cycle Path** 2011/001
Aron Wisdom, Transport Planner Tel: (01865) 810454
- **Disabled Persons Parking Places - Oxford & West Oxfordshire** 2010/130
David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942
- **Oxford - The Slade, Cycle and Pedestrian Improvements** 2010/180
Joy White, Senior Transport Planner Tel: (01865) 815882
- **A44 Yarnton - Staggered Toucan Crossing (South of Sandy Lane in vicinity of Gravel Pits Lane)** 2010/176
Andy Warren, Senior Engineer Tel: (01865) 815835
- **Highfield and Old Road Transport Improvements** 2010/188
Aron Wisdom, Transport Planner Tel: (01865) 810454
- **Sonning Common - Various Waiting Restrictions** 2010/196
Thomas Cockhill, Traffic Technician Tel: (01235) 466143

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- **Bus Service Subsidies** 2010/210
John Wood, Assistant Public Transport Officer (ITU) Tel: (01865) 815802
- **Frideswide Square Design Approaches** 2010/215
Craig Rossington, Principal Transport Planner Tel: (01865) 815575
- **Review of Funding for Body Representing People with Disabilities (Transport for All)** 2011/003
Neil Timberlake, Assistant Public Transport Officer Tel: (01865) 815585
- **Higham Way, Banbury - Road Adoption** 2011/004
Melissa Goodacre, Senior Transport Planner Tel: (01865) 810474
- **Proposed Amendments to Parking and Associated Matters, Iffley Road and Surrounding Streets, Oxford** 2011/029
David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942
- **Kidlington: High Street - Pedestrianisation - TRO Agency Agreement** 2011/030
Mike Horton, Principal Traffic Technician Tel: 0845 310 11 11

Cabinet Member for Transport - 21 April 2011

- **Henley: Proposed Stopping Up at Bell Street** 2010/148
Kevin Haines, Group Manager, Policy & Asset Management Tel: (01865) 815687
- **The Old Gaol, Bridge Street, Abingdon - Amendment to Street Parking Place and No Waiting at Any Time Restrictions** 2011/020
Lee Turner, Principal Traffic Technician Tel: (01865) 466120
- **A4074, Port Way Crowmarsh Gifford - 40mph Speed Limit and No Right Turn** 2011/021
Thomas Cockhill, Traffic Technician Tel: (01235) 466143
- **A329 Fair Mile, Cholsey - 30/40 mph Speed Limit** 2011/022
Malcolm Bowler, Senior Traffic Technician Tel: (01235) 466119
- **Proposed Changes to Parking in Cheney Lane and Warneford Lane, Headington West CPZ, Oxford** 2011/036
David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942
- **Proposed Reintroduction of Evening and Sunday Pay & Display Charges, Oxford** 2011/037
David Tole, Leader, Traffic Regulation Orders Tel: (01865) 815942

Cabinet Member for Transport - 2 June 2011

The Forward Plan

- **Proposed Introduction of Disabled Persons Parking Places 2011/038**
- Various Locations in South Oxfordshire and Vale of White Horse Districts
Mike Ruse, Traffic Regulation Officer Tel: (01865) 815978



Forward Plan March – June 2011

Access to Information Procedure Rules Paragraph 15 General Exception

Notice is hereby given that the item set out below for consideration by Cabinet on 15 March 2011 is not in the Forward Plan.

Cabinet decided in February to “defer the decision on whether to publish a statutory notice for the closure of Culham Parochial School to the March Cabinet to allow time for three conditions to be met for it to remain open.”

The decision on this matter needs to be taken at the full Cabinet meeting on 15 March 2011 in order to give time for the statutory six week representation period to be considered by the May Cabinet to avoid significantly disadvantaging the parents of children currently allocated a place at Culham School and significant additional expenditure on behalf of the Council.

Full Cabinet, 15 March 2011

Culham Parochial Primary School

To consider closure of Culham Parochial Primary School and the approval of the issue of statutory notice.

Decision Maker and Target Date: Cabinet, 15 March 2011

Consultations: Full statutory and informal consultations. Report considered at meeting of Cabinet on 16 February and decision deferred.

Reports by: Director for Children, Young People & Families

Contact: Roy Leach, Strategic Lead, School Organisation & Planning, Tel: (01865) 816458

Ref: 2011/007

Peter Clark
County Solicitor
County Hall, Oxford OX1 1ND

3 March 2011



Forward Plan March – June 2011

Access to Information Procedure Rules Paragraph 15 General Exception

Notice is hereby given that the item set out below for consideration by Cabinet on 15 March 2011 is not in the Forward Plan.

The decision on this matter needs to be taken at the full Cabinet meeting on 15 March 2011 in order to achieve budgetary savings and delay would reduce the efficiency savings that could be achieved which could seriously prejudice the Council's and the public's interest.

Full Cabinet, 15 March 2011

Authority to Extend Changes to Terms and Conditions to Employment Groups Where Agreement Has Not Been Possible

Seeking authority to take appropriate steps to extend changes to terms and conditions of employment to those groups of employees, so far as this is possible, where agreement has not proved to be possible.

Decision Maker and Target Date: Cabinet, 15 March 2011

Consultations Relevant trade unions have been consulted and this continues.

Reports by: Head of HR

Contact: Sue Corrigan, Strategic HR Manager, Tel: (01865) 810280 *Ref:* 2011/057

Peter Clark
County Solicitor
County Hall, Oxford OX1 1ND

3 March 2011



Forward Plan March – June 2011

Access to Information Procedure Rules Paragraph 16 Special Urgency

Notice is hereby given that the item set out below for consideration by Cabinet on 15 March 2011 is not in the Forward Plan.

The decision on this matter needs to be taken at the full Cabinet meeting on 15 March 2011 in order to secure the grant subsidy from the Homes and Communities Agency. Failure to take the decision would result in the loss of funding which would be detrimental to the Council's financial interest and to the strategy for the development of services for older people.

Full Cabinet, 15 March 2011

Approval for Capital Grant for The Shotover View Extra Care Housing Development

The County Council has been planning for the development Extra Care Housing (ECH) on its site at Shotover View, Oxford with its partners in the Oxfordshire Care Partnership (OCP). The ECH development is one of the Council's main strategies for the development of services for older people that meet the needs for support and care and also move away from the reliance on residential care.

The development of the Shotover ECH scheme requires grant subsidy from the Homes and Communities Agency (HCA). The proposed allocation will not be sufficient for the scheme to be viable without further support.

Approval is sought for the allocation of £1.16million from the County's Capital Programme.

Decision Maker and Target Date: Cabinet, 15 March 2011

Consultations: NA

Reports by: Director for Social & Community Services

Contact: Sue Ryde, Principal Strategy Officer, Tel: (01865) 862529; Nigel Holmes, Programme Manager, ECH Tel: (01865) 323684 *Ref:* 2011/059

Peter Clark
County Solicitor
County Hall, Oxford OX1 1ND

11 March 2011



Forward Plan March – June 2011

Access to Information Procedure Rules Paragraph 15 General Exception

Notice is hereby given that the item set out below for consideration by the Cabinet Member for Adult Services on 23 March 2011 is not in the Forward Plan.

The decision on this matter needs to be taken at the delegated decision session of the Cabinet Member for Adult Services on 23 March 2011 as delay would endanger the continuation of services which would be prejudicial to the interests of the Council and to those members of the public who rely on the services provided.

Cabinet Member for Adult Services 23 March 2011

Exemption from Contract Procedure Rules

Seeking authority to exempt a number of contracts held with voluntary sector organisations that come to an end on 31 March 2011 so that services can continue to be supplied for up to twelve months.

Decision Maker and Target Date, Cabinet Member for Adult Services, 23 March 2011

Consultations Relevant trade unions have been consulted and this continues.

Reports by: Director for Social & Community Services

Contact: Andrew Colling, Service Manager-Contracts, Tel: (01865) 323682; Mark Jermy, Strategic Procurement Manager, Tel: (01865) 323672

Ref: 2011/045

Peter Clark
County Solicitor
County Hall, Oxford OX1 1ND

15 March 2011